

Excuse Request Form

Kennedy Singers

Request for Permission to be excused from a Kennedy Singer Activity.
All requests must be turned in **2 weeks** before the activity takes place.

NAME _____ CLASS _____

DATE _____

I am requesting permission to be ABSENT / TARDY / RELEASED EARLY
from REHEARSAL / PERFORMANCE on _____
(dates)

If you are going to be tardy, what time will you arrive? _____

If you are going to leave early, what time will you leave? _____

In the space below please explain the reason for this excuse request.

If you are going to be tardy/absent what are you planning to do to make up the lost points?

If your conflict is due to athletics or another school function who is your coach/advisor?

Parent/Guardian Signature _____

Date _____

* This form is designed to tell the director of your absence/tardiness. You must make up the time you have missed to get full credit for the event. In the event extra credit is not completed, a zero will result in the score.